

Annual Governance Statement for the Governing Board of St Mary's Roman Catholic Voluntary Aided Primary School, Richmond 2016 to 2017

In accordance with the Government's requirement for all governing boards, the three core strategic functions of **St Mary's Roman Catholic Voluntary Aided Primary School, Richmond** Governing Board are:

- 1. Ensuring clarity of vision, ethos and strategic direction**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure its money is well spent**

Governance arrangements

The Governing Board of **St Mary's Roman Catholic Voluntary Aided Primary School, Richmond** was reconstituted in July 2015 and is now made up of:

One Headteacher
 Two Parent Governors
 One Staff Governor
 One LA Governor
 Seven Foundation Governors

The Governing Board have a broad range of skills and experience. Governors have areas of interest and expertise and take responsibility for monitoring an aspect of improvement in the school.

Governor	Skills, interests, experience	Monitoring
Arlene Kane Co Chair	Education Finance Health and Safety	KS1 Safeguarding Premises H&S
Anna White Co Chair	Education School Assessment Teaching and Learning	EYFS Curriculum Planning Y4/6
Dee King Vice Chair	Education Special Educational Needs and Disability	Disadvantaged Pupils Pupil Premium SEN
Karen Jessop	SEN Website	
Father Dan	Social Moral Spiritual and Cultural	Transition Religious Life of the School
Sarah Fautley	Teaching and Learning	Curriculum Safeguarding

Peter Bennett		H&S Safeguarding
Imelda Maguire Left July 2017		
Stephen Lawson -Left Oct 2016	Finance Law Education	Upper KS2 Transition Data Analysis Finance
Sam Weston Left May 2017	Education Transition Special Educational Needs	Lower KS2 Literacy
Sarah Cox Left July 2017	Education	Behaviour

The Governing Board has programme of meetings throughout the school year that focuses on specific areas of governance.

Academic Year 2016-17 - Date of Meeting

Autumn Term 2016

FGB - (AGM) - Wednesday 21st September 2016

FGB - Thursday 24th November 2016

Spring Term 2016

FGB - Wednesday 25th January 2017

FGB - Wednesday 29th March 2017

Summer Term 2016

FGB - Wednesday 17th May 2017

FGB - Thursday 6th July 2017

Each meeting covers aspects of school improvement and monitoring of self-evaluation.

Attendance record of governors

A record is kept by the clerk to the governing board, of governors attendance at meetings, details of attendance can be found on page 1 of the minutes of the minutes

Meetings need to be 'quorate' to ensure that decisions can be made

The work we have done on our committees and in the governing board meetings:

- The Governing Body reconstituted in the Autumn Term it was decided all governors would benefit from attending all meetings; so sub-committees were dissolved.
- The School Mission Statement and Vision Statement are reviewed at the Governors Planning Meeting held early in the Autumn term every year, giving the governors a clear direction to move the school forward.
- The Governing Body ensure that all relevant guidance from DfE and the

Diocese of Middlesbrough is followed and that all statutory requirements are met.

Throughout the year the full governing body have addressed the following areas:-

- Ensure the school gets best value for services and resources.
- Achieve the Schools Financial Value Standard and Assurance.
- Ensure a well managed budget so that forecasting is accurate and improvements are timely.
- Recruitment of high quality staff in DHT, Reception, Year 2, Year 3 and Year 1 (maternity cover) including General Teaching Assistant across school.
- Ensure school has followed Health and Safety guidelines and polices to provide a safe and stimulating learning environment for pupils, parents and staff.
- Continued to attend meetings and stayed up to date with developments/plans for Diocesan Academy.
- Set ambitious targets for expectations at the end of each Key Stage
- Monitor progress of pupils in each year group against their expectations.
- Analyse school data and ensure improvements in the curriculum are implemented to further develop maths and writing – new assessment tracking programme.
- Work closely with school to ensure disadvantaged pupils are achieving their potential and are receiving any relevant support.
- Ensure policies and guidance are updated, relevant and shared across school.
- Ensure teaching and learning is of the highest standard possible (support as required).
- Develop leadership of maths through DHT expertise – implement new scheme across school.
- Drive standard of quality of teaching up; through release DHT from teaching commitment.

Strategic Planning

Governors work closely with the Senior Leaders to draw up and implement the School Development Plan. The School Development Plan identifies improvements the school needs to make following analysis of school data, self-evaluation, Local Authority consultation and LA support plan and Ofsted Inspection priorities. The main priorities in 2016 to 2017 were:

- Improve the quality of teaching so that it is consistently good or better.
- Ensure that pupils' progress is tracked rigorously in all lessons so that all pupils are able to make consistently rapid progress.
- Raise achievement in writing, reading, maths and RE
- Strengthen the capacity of middle leaders to lead subject areas and implement improvements in teaching and learning.
- Raise achievements in writing and maths by the end of each Key Stage.
- Embed in school tracking system to accurately assess pupils' progress (adapted new system January 2017).

The main priorities for 2017 – 2018 are:

- Raise standards in English, maths, Science and RE.
- Sustain impact of improving teaching.
- Work collaboratively with other school/community.

How to contact your governing board

Information about the school's governing board is available on the governors' page of the school's website:

<http://www.st-marysrc-pri.n-yorks.sch.uk/welcome/governing-body/>

The Chair of Governors may also be contacted via the school admin email:

admin@st-marysrc-pri.n-yorks.sch.uk

St Mary's RC Primary School, Richmond (Voluntary Aided) **Governing Board – membership 2016 to 2017**

Governor	Category	Term of office expiry date
Arlene Kane	Foundation	July 2018
Katie Whitehead	Headteacher	N/A
Sarah Fautley	Staff	September 2019
Karen Jessop	Parent	June 2019
Dee King	Foundation	February 2019
Father Dan O'Neill	Foundation	April 2018
Anna White	Foundation	June 2018
Stephen Lawson	Foundation	October 2016
Sam Weston	Local Authority	Feb 2017
Sarah Cox	Parent	July 2017

<p><u>St Mary's RC Primary School, Richmond (Voluntary Aided)</u> <u>Governors' Attendance record for 2016 – 2017 (%)</u></p>		
<p>Governor</p> <p>Arlene Kane Anna White Katie Whitehead Sarah Fautley Karen Jessop Dee King Father Dan O'Neill Peter Bennett</p> <p>Stephen Lawson Sam Weston Sarah Cox</p>	<p>FGB</p> <p>100% 100% 100% 100% 57% 100% 43% 100%</p> <p>100% 67% 71%</p>	
<p>All absences have been approved.</p>		